

**EMPLOYMENT OPPORTUNITY
KANSAS DEPARTMENT OF CORRECTIONS
Research Analyst IV
Central Office - Topeka**

The Kansas Department of Corrections is accepting applications for a Research Analyst IV. This position provides research support for the KDOC/JJA Research & Evaluation Administrator, assisting in developing a research design to evaluate the processes & impacts of risk management, including risk containment & risk reduction; & taking lead responsibility for ongoing statistical profile & analysis of the adult & juvenile offender population. This position will prepare ad hoc data runs & reports & yearly reports regarding statistical attributes & trends of offenders, programs, services & interventions, as directed, & consistent with the KDOC/JJA Evaluation plan.

Required Minimum Qualifications/Selection Criteria: Three of years' experience in collecting, evaluating, studying or reporting on statistical, economic, fiscal/budget, legislative or administrative data.

- Bachelor's degree in Criminal justice, Statistics, or other similar field.
- Knowledge of one or more computer-based report writing / data analysis software packages such as Crystal Reports, SAS, SPSS, Business Objects or Microsoft Analytical tools.
- Strong skills in MS Excel.
- Knowledge of the corrections system & processes & previous experience in directing large-scale projects.

Annual Salary: Classified pay grade 28 (\$21.13 hourly) with excellent benefits.

Position Duties: This position provides research support for the KDOC/JJA Research & Evaluation Administrator, assisting in developing a research design to evaluate the processes & impacts of risk management, including risk containment & risk reduction; & takes lead responsibility for ongoing statistical profile & analysis of the adult & juvenile offender population. This position will prepare ad hoc data runs & reports & yearly reports regarding statistical attributes & trends of offenders, programs, services & interventions, as directed, & consistent with the KDOC/JJA Evaluation plan. This includes doing the following: Conducts data pulls, analyses & comparisons, & preparing reports, regarding offender attributes, demographics, activities, trends, & behaviors, on an ad hoc & annual basis, as directed, & in support of the Evaluation Plan. This includes processing & guiding the ASCA Performance-Based Measurement System on behalf of the KDOC; doing pulls/reports which the incumbent identifies as useful to the Evaluation Plan & ongoing review of the effectiveness of agency practices; & otherwise as directed.

Assists in identifying questions & issues to be addressed in a comprehensive Evaluation Plan for KDOC & JJA, to address all issues related to risk mgmt., including risk containment & risk reduction; identify correlations between interventions & behaviors & outcomes; & identifying trends that reflect the effectiveness of various interventions related to risk reduction.

Assists managers in framing questions & data elements to assist in reviewing the ongoing effort to contain & reduce risk, according to proper research methodologies & practices, & as directed & requested. Participates in ongoing discussion & strategic planning regarding data trends, what these trends mean in terms of practices, & how to continue to enhance the agencies' ability to deliver evidence-based practices regarding offenders & their behavior.

Responds to information queries & survey questionnaires, compiles offender-related statistics for submission to national agencies, other research groups, & both KDOC & non-KDOC parties. Coordinates the review of (& reviews) research proposals submitted by other agencies & individuals outside the KDOC Research Unit, including correspondence with the researcher before, during & upon completion.

Participates in continued development of the computerized offender information system by recommending & evaluating enhancements, designing new computerized reports & modifications, participating in the installation of new computerized offender records, & coordinating use of Statistical Analysis System data retrieval/analysis capability. Prepares statistical info. regarding offender population impact assessments on proposed & enacted legislation. Other duties as assigned.

Candidates may be subject to a background/suitability investigation/determination & TB test. A complete position description with Essential/event driven functions for a Manager/Administrator is available upon request.

To Apply: Submit an electronic application through www.jobs.ks.gov. Enter requisition #168901
Application, transcripts and resume may also be mailed to KDOC, 900 SW Jackson, LSOB 4th floor, Topeka, KS 66612
Faxed to 785-368-6565
E-mailed to HR@doc.ks.gov
For additional information contact: 785-296-4495

Veteran's Preference Eligible (VPE):

Formal military personnel that have been verified as veteran under K.S.A. 73-201 will receive an interview if they meet the selection criteria for the position. The veterans preference laws do not guarantee the veteran a job. Positions are filled as determine by the hiring manager as being the best qualified.

Accommodations: The Americans with Disabilities Act of 1990 ensures your right to reasonable accommodations. Arrangements will be made if you have a disability that requires an accommodation in completing an application form, in taking an examination, or in an interview or assessment. A request for an accommodation will not affect your opportunities for employment with the Kansas Department of Corrections. It is your responsibility to make your needs known. Please notify the contact person indicated in this notice if you have a need & what accommodation you require. EOE

Position Closes: 7-16-2011